



## Service Name: Grant of License to Manufacture weighing and measuring instruments

The Legal Metrology Department of the State of Goa, regulates and maintains standards of all weights and measures used in trade or commerce as required by the Legal Metrology Act, 2009. These standards are based on the International System of Units (SI) to ensure precision and uniformity. The Legal Metrology Act, 2009 is a law that establishes and enforces standards for weights and measures. It also regulates trade and commerce in goods that are sold or distributed by weight, measure, or number. The act was enacted on January 13, 2010, and came into force on April 1, 2011.

Sr No	Particulars	Details
1.	Competent Authority	Controller, Legal Metrology, Government of Goa
2.	URL/s	Goaonline: <a href="https://goaonline.gov.in">https://goaonline.gov.in</a> Legal Metrology: <a href="https://clm.goa.gov.in/">https://clm.goa.gov.in/</a>
3.	Type of service	Pre-Establishment
4.	Act / Rule	The Legal Metrology Act, 2009 Goa Legal Metrology Rules, 2011
5.	Service mode:	Online through Goaonline
6.	Online mode notification	(See below)
7.	Timeline for approval	Pls see the timeline section below.
8.	Validity of approval	1 year
9.	Provision of Deemed Approval:	Not Applicable
10.	Auto Renewal	Yes.
11.	Auto Renewal - URL	<a href="https://goaonline.gov.in">https://goaonline.gov.in</a>



## Step by Step Procedure for approval with timeline

#	Action by User Type	Stages/Steps	Time taken for approval
1.	User / Investor	Registers on the State Single Window Portal i.e., Goa online	Not Applicable
2.		Logs in to the Single window portal	
3.		Navigates to Services - ALL SERVICES - searches for "License to Manufacture weighing and measuring instruments"	
4.		The applicant submits the application with the required documents.	
5.		System triggers and email and SMS to the user / investor	
6.	Department	Application will reflect on the concerned Assistant Controller, Legal Metrology Dashboard.	2 days
7.		Assistant Controller to verify the application and if found okay send the application to the concerned Inspector for inspection	
8.		Inspector will schedule the inspection date with applicant	2 days
9.	Goa-online	Online System triggers and email and SMS to the user / investor for inspection.	Real time
10.	Department.	The Inspector conducts the inspection and upload the inspection report.	6 days
11.		The application is marked to Asst. Controller, who forwards the application to Controller with his/her remarks.	2 days
12.		Controller authorizes the application and marks for payment.	3 days
13.		Online System triggers and email and SMS to the user / investor for payment.	Realtime
14.	User / Investor	Makes online payment as per the fee schedule which is auto calculated in the online system	Not Applicable
15.	Goa-online	Post payment the certificate gets generated, and applicant downloads the certificate.	Not Applicable



## Document Checklist

Following documents are required to avail the license.

#	Document	Mandatory / non-mandatory
1.	Copies of Certificates of approval of models by GOI	Mandatory
2.	Trade license / Shop & Establishment	Mandatory
3.	Proof of identity (Aadhar Card / PAN Card)	Mandatory
4.	Plant & Machinery layout.	Mandatory
5.	Details of machinery, tools etc used for manufacturing of weights and measures.	Mandatory
6.	Monogram / Trademark intended to be embossed on the weights and measures manufactured	Mandatory

Following documents are required to avail the renewal of license.

#	Document	Mandatory / non-mandatory
1.	Original Licence document for renewal	Mandatory
2.	Trade license / Shop & Establishment.	Mandatory
3.	Proof of identity (Aadhar Card / PAN Card)	Mandatory
4.	Yearly Records (four quarterly reports) duly certified by the Department	Mandatory

## Fee Applicable

- 1) **Applicable Fees (in INR):** Table below represents the fees as mentioned in Schedules II and III of sub-section (4) of section 53 of the Goa Legal Metrology (Amendment) Rules, 2021.
- 2) Licensing fees and renewal fees for manufacturer, repairer or dealer of weights and measures



**Department of Legal Metrology**  
**Government of Goa**  
Legal Metrology Bhavan, Next to National Sample Survey Office,  
Near Air India Colony, Housing Board, P.O. Alto-Porvorim,  
Porvorim, Bardez, Goa - 403 521 India

No.6/2/2022-CLM/571/1333

Dated: 28/ 07/2022

**NOTIFICATION**

Whereas, the draft rules, namely, the Goa Legal Metrology (Amendment) Rules, 2022 which the Government of Goa proposed to make in exercise of the powers conferred by sub-sections (1) and (2) of section 53 of the Legal Metrology Act, 2009 (Central Act No.1 of 2010) so as to further amend the Goa Legal Metrology Rules, 2011, were pre-published as required by sub-section (4) of section 53 of the said Act in the Official Gazette, vide the Government Notification No.6/2/2022-CLM/195/452, dated 28.04.2022 published in the Official Gazette Series I No. 4, dated 28.04.2022, of the Department of Legal Metrology, Government of Goa inviting objections and suggestions from all persons likely to be affected thereby within a period of 45 days from the date of publication of the said Notification in the Official Gazette;

And whereas, the said Official Gazette was made available to the public on 28.04.2022;

And whereas, no objections and or suggestions have been received from the public on the said draft Rules by the Government within the said period.

Now, therefore, in exercise of the powers conferred by section 53 of the Legal Metrology Act, 2009 (Central Act No. 1 of 2010) and all other powers enabling it in this behalf, the Government of Goa hereby makes the following rules so as to further amend the Goa Legal Metrology Rules, 2011, namely:-

1. *Short title and commencement.*- (1) These rules may be called the Goa Legal Metrology (Amendment) Rules, 2022.  
  
(2) They shall come into force from 1<sup>st</sup> day of September, 2022.
2. *Amendment of Schedule II and III.*- For the existing Schedules II and III appended to the Goa Legal Metrology Rules, 2011, the following Schedules shall be respectively substituted, namely:-

Phone Nos.: +91 (832) 2416432 / 2412037  
Email ID: [con-lega.goa@nic.in](mailto:con-lega.goa@nic.in)

Fax No.: +91 (832) 2416432  
Website: <https://clm.goa.gov.in>



**“SCHEDULE – II**  
**[See rule – 9 (4) and (5)]**

**Licencing fees and renewal fees for manufacturer, repairer or dealer of weights and measures**

(1) **Issue of licence / renewal of licence to:** –

Sr. No.	Subject	Fees (₹)
(1)	(2)	(3)
(i)	Manufacturer	₹ 10000.00 per year.
(ii)	Repairer	₹ 2000.00 per year.
(iii)	Dealer	₹ 3000.00 per year.

(2) **Alteration of Licence:** - ₹ 1000.00

(3) **Issue of Duplicate Licence** :- ₹ 500.00

**SCHEDULE - III**  
**[See rule 15]**

**Fee payable for verification and Stamping of Weights and Measures, Weighing and Measuring Instruments**

(1) **Weights:**

(a) **Bullion Weights:**

Denomination	Fees per piece (₹)
(1)	(2)
10 kg	60.00
5 kg	40.00
2 kg	40.00
1 kg	40.00
500 g	30.00
200 g	30.00
100 g	30.00

3) Fee Notification Link:

- a. [Notification-Revision-of-Fees.pdf \(goa.gov.in\)](#)
- b. [Sr. I. No. 18.pmd \(goaprintingpress.gov.in\)](#)



## Timeline

The timeline for the service is given below:

<b>O. Department of Legal Metrology</b>				
173	Registration of Manufacturer of weights and measures, Registration of repairers of weights and measures and Registration of dealers and Registration of manufacturers, Packers and Importers of Package commodities	Controller	Five day	Secretary (Weights and Measures).
174	Receiving the application for registration, verification of the documents and submission of the report after site inspection	Assistant Controller (incharge of the zone)	Six days	Controller.
175	Decision of the application	Controller	Four days	Secretary (Weights and Measures).
176	Renewal of Licenses Manufacturer/ Dealers and repairs of weights a measures	Assistant Controller (Head Quarter)	Thirty days	Controller.
177	Verification of petrol and diesel pump (dispensing pumps) and weigh bridges	Assistant Controller (Incharge of the zone)	Two days	Controller.
178	Verification of other weights or measures	Inspector	Two days	Controller.

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Reference link: [Sr. II No. 31 Extraordinary No. 3 \(LOW RESO\) \(goa.gov.in\)](http://Sr. II No. 31 Extraordinary No. 3 (LOW RESO) (goa.gov.in))

## Risk-based classification

Risk Classification is not applicable.



## Service Mode:

The mandate issued by the department for the online mode is given below:

No.1/174/18-CLM/643/1906  
Government of Goa,  
Office of the Controller, Legal Metrology,  
Legal Metrology Bhavan,  
Next to National Sample Survey Office,  
Near Air India Colony, Housing Board,  
P.O. Alto-Porvorim,  
Porvorim, Bardez, Goa – 403521.

Dated: 26<sup>th</sup> September, 2018.

### **NOTIFICATION**

Recommendation 1 & 3: Notification as required under the Ease of Doing Business requirements Department of Legal Metrology mandates acceptance of application under the Legal Metrology Act, 2009, and the Legal Metrology (Packaged Commodities) Rules, 2011, only by online mode. The Assistant Controllers of Legal Metrology are hereby instructed to process applications that are received online only.

Further, it is also mandated that all queries against an investor's application should be submitted to the investor only once and within seven days of receipt of the application.



*K. B. Kossambe*  
( K. B. KOSSAMBE )  
CONTROLLER, LEGAL METROLOGY





The circular from Goa-IPB mandating the online application for services is given below:



**GOA INVESTMENT PROMOTION AND FACILITATION BOARD (GOA-IPB)**  
1<sup>ST</sup> FLOOR, SPACES, EDC PATTO PLAZA, PANAJI, GOA – 403 001  
Email: ceo-ipb.goa@gov.in / ipb.goa@gmail.com

No. 15/2019/Goa-IPB/EoDB/515

Dated: 25/01/2021

### MEMORANDUM

In furtherance of the notification No.3/02/2015-IND/64 dated 25/01/2021 issued by the Department of Industries, Government of Goa, the Goa Investment Promotion and Facilitation Board (Goa-IPB), State's implementation agency for Ease of Doing Business, hereby issues the following mandates as outlined below:-

- 1) Further to point 3 of the above mentioned notification, the online system for Public Consultation has been implemented in the State to ensure the following for all proposed regulations in the State:
  - i. Legal basis
  - ii. Necessity
  - iii. Business friendly policies
  - iv. The drafts of proposed acts, rules or regulations should be made available for a minimum period of 30 days

All departments of the State Government are to note the above four points while drafting and proposing any legislation, rules or regulations.

- 2) Furthermore, the online single window system and all online services should have the following features:
  - i. End-to-end online application and submission
  - ii. Online payment and document submission
  - iii. Online status tracking and department comments
  - iv. Online certificate issuance and download
  - v. Facility for online verification of certificates/ licenses/ permits by third parties

All Departments of the State Government and their IT vendors concerned should make sure that any service made online should have above mentioned features for the online systems used and developed by them.

  
(Vandana Rao, IAS) 25.01.21  
Chief Executive Officer,  
Goa Investment Promotion &  
Facilitation Board





To,

- 1) All HODs of Government Departments.
- 2) The State Coordinator, National Informatics Centre, Goa State Centre, Parasio De Goa, H-Block, Porvorim-Goa.
- 3) The Chief Executive Officer, Goa Electronics Limited, Junta House, Panaji-Goa.

Copy to:

- 1) PA to Industries Minister, Minister Block, Secretariat, Porvorim-Goa.
- 2) PA to Chief Secretary, Secretariat, Porvorim-Goa.
- 3) PA to Secretary (Industries), Secretariat, Porvorim-Goa.

**Additional Remarks:** The procedural steps indicated above is uniform for all types of establishments, irrespective of risk category, size of firm, business location or type of investor (Foreign or Domestic).